

**Adams County Development Council
Regular Board of Directors Meeting
Thursday, March 12, 2020 at Time Out Pizza in Othello**

1. **Call to Order** – David Baumann called the meeting to order at 6:22 pm
2. **Establish Quorum** – Paula Bell confirmed quorum with **15 of 20** members in attendance. Present: Chris Faix, Deena Vietzke, Bob Walli, Ken Caylor, PJ Jacobsen, Shawn Logan, Ian Eccles, John Lallas, Lloyd Stoess, David Baumann, Pat Boss, Chad Hoeft, Paula Bell, John Marshall, and Jamie Schmunk. Advisory: Stephen McFadden, Janis Rountree and Bryce Humphrey's.
3. **Approval of Agenda** – David Baumann presented the agenda, and added item E. Bylaws discussion.
 - a. Jamie Schmunk made motion to approve the agenda with the addition, PJ Jacobsen provided the second, all approved, motion carried.
4. **Approval of Minutes** – David Baumann presented the minutes from February 13, 2020. Ken Caylor made the motion to approve the minutes from February, Jamie Schmunk provided the second, all approved, motion carried.
5. **Treasurer's Report** – Chad Hoeft provided the treasurer's reports, noting an overpayment discovered on IRS taxes by the accountant.
 - a. Jamie Schmunk made the motion to approve the financial reports, Lloyd Stoess provided the second, all approved, motion carried.
 - b. Jamie Schmunk made the motion to approve paying the bills for March. Ian Eccles provided the second, all approved, motion carried.
6. **Old Business**
 - a. Trade Shows done in February
 - b. WSU Honey Bee Facility ribbon cutting
7. **New Business**
 - a. State health update on COVID-19. State and County are calling for all events over 20 people be cancelled or moved to online format until virus is under control. Businesses in crisis can apply for emergency funding.
 - b. Website discussion.
 - i. Cost a concern with the board. Need a functional website. Zipline proposal is fair. Lloyd Stoess moved to approve hiring Zipline for the full amount of the proposal to update the website. Ken Caylor provided the second, all approved, motion carried.
 - c. Events – all upcoming events have been cancelled or postponed due to COVID-19.
 - d. Life Flight
 - i. Question for Life Flight – will renewals already paid transfer over or do they have to pay again? Sign-up sheet passed around, need 10 members interested in order to get the group discount. Discussion to continue.

- e. Bylaws discussion. David Baumann advised the board we need to form a committee to review and update the Bylaws, specifically to update the rules for board attendance and participation.
 - i. Bylaw committee: Paula Bell to lead the group, Bryce Humphrey's and Mike Schrag was volunteered.

8. ACDC Activity Report

- a. Janis Rountree provided her recent activity highlighting focus on outreach for Business Retention and Expansion.

9. Adams County Activity

- a. Stephen McFadden reported about the recent visit from Sue Lani Madsen. She is willing to provide assistance to Rimrock Grange in Washtucna, Adams County Historical Museum in Lind and the RDDA building in Ritzville.
- b. Heritage Capital Projects webinar. Will apply for the next biennium for ACHS project. Seeking other emergency funding to help with roof and building support until ready to apply. Will help more organization in the future to apply to Heritage Capital.
- c. Blattner Construction has taken office space in downtown Ritzville until project shop gets built on-site.
- d. Made a connection with Brian Moreno, owner of McDonalds in Othello and Chair of WA State Comm of Hispanic Affairs, will have opportunities in the future.
- e. Big Bend Community College Presidential search process. Down to top 3 candidates and making site visits. Hoping to make final selection by end of March.

10. Community Updates

- a. **Othello** – Shawn Logan. Crane Festival cancelled for best interest of the public. Chamber 4th of July event could be affected. Holding out hope that health scare will get controlled. Market Tech is designing Farmers Market plan. John Lallas. McCain's construction is moving along on schedule. Waste treatment facility poured 350 yards of concrete in one day.
- b. **Ritzville** – Stephen McFadden. Mayor Gary Cook has resigned as of March 31. Reservoir is being worked on and town water pressure is low through the entire town until May. City way finding signs are being installed.
- c. **Lind** – Paula Bell. End of March water line to cemetery is being replaced. Community potluck for March 14 is cancelled due to health concerns. Jamie Schmunk. Getting fliers ready for derby parade in June.
- d. **Washtucna** – Lloyd Stoess. Roof done on the Museum/Community Center. Sonny's getting closer to opening. Church repairs are done and services are back in the building. Rock crushers in area prepping for wind farm.
- e. **Adams County** – John Marshall. Commissioners dealing with outbreak. Working with County health department on developing a plan for dealing with the issues.

Will have a huge economic impact nationwide. Federal government is developing financial relief plans.

- f. **Port of Othello** – Chris Faix. Bids coming back for airport hanger, three of which came from contacts at the Spokane Ag Expo. Water Storage at Bruce is moving forward.
- g. **Avista** – Ian Eccles. COVID-19 outbreak affecting entire company. Spokane offices are closed. Recent wind event a few weeks ago caused power outages in Washtucna and Othello. Designing new Othello sub-station.
- h. **Columbia Basin RR** – Pat Boss. Legislation amendment at last minute on union bill mandating limited number of crew members on a train. Got short line Class 3, exempted from bill.
- i. **Coulee Corridor** – Ken Caylor. Kiosk ribbon cutting is postponed to May. Vacation Travel planned is out and being distributed. Grant Co Tourism gave grant money to continue signage through the end of the loop. WSDOT negotiating cost of installation. Crane Festival crew still planning for some participants to arrive in the area.
- j. **Ice Age Floods** – Lloyd Stoess. Halting all activities until June. Staircase Rapids hike had 23 participants. Presented a talk in St John last night and was well attended.
- k. **Big Bend CC** – Bryce Humphreys. Annual Career Fair was well attended. National Science Foundation grant to help build Ag Mechanics program. June 4th ribbon cutting planned for Workforce Ed Center.

11. Discussion Closed.

12. David adjourned the meeting at 7:45 pm

Approved on April 9, 2020

Signed Paula Bell
Paula Bell, Secretary

Signed David Baumann
David Baumann, Chairman

Prepared by Janis Rountree
Janis Rountree, Manager