

**Adams County Development Council
Regular Board of Directors Meeting
Thursday, April 9, 2020
Zoom Virtual/Conference Call Meeting (due to COVID-19)**

1. **Call to Order** – David Baumann called the meeting to order at 6:09 pm
2. **Establish Quorum** – Paula Bell confirmed quorum with **13 of 20** members in attendance.
 - a. Present: David Baumann, Chad Hoeft, Ken Caylor, John Marshall, Mike Schrag, Bob Walli, Kyle Niehenke, Jamie Schmunk, Lloyd Stoess, Deena Vietzke, Ian Eccles, Paula Bell, and PJ Jacobsen.
Advisory: Stephen McFadden, Bryce Humphreys and Janis Rountree.
3. **Approval of Agenda** – David Baumann presented the agenda, John Marshall made motion to approve the agenda, Mike Schrag provided the second, all approved, motion carried.
4. **Approval of Minutes** – David Baumann presented the minutes from March 12, 2020. Ken Caylor made the motion to approve the minutes from March, John Marshall provided the second, all approved, motion carried.
5. **Treasurer's Report** – Chad Hoeft provided the treasurer's reports. \$60,000, 18,696.32 operating account.
 - a. Dan Hille made the motion to approve the financial reports, Mike Schrag provided the second, all approved, motion carried.
 - b. Ken Caylor made the motion to approve paying the April bills, Kyle Niehenke provided the second, all approved, motion carried.
6. **Old Business**
 - a. Janis Rountree – Stay Home Stay Health order
7. **New Business**
 - a. Business outreach due to COVID-19
 - b. ACDC emergency small business relief
 - i. Micro businesses (less than 500 employees) out of business or partially out of business for 6 weeks now. Federal money is still not flowing to small businesses. Asked Innovia Foundation for a one time grant through their COVID-19 fund for us to create this fund. Economic disaster recovery is a mission for ACDC. Innovia requires a local match, of which the executive board is proposing moving \$10,000 from our savings account to use as that match. Seeking additional funding. Ultimate goal to establish \$75,000 war chest to offer a \$1500 grant to small businesses in Adams County.
 - ii. WWSB grants became available Tuesday and Adams County is only earmarked for \$79,000. So far we have 37 applicants asking for nearly \$400,000. This fund will barely touch a handful of businesses.
 - iii. Board discussion regarding moving \$10,000 (action)

1. Jamie Schmunk made the motion to move \$10,000 into the Small Business Relief Fund, Ken Caylor provided the second, all approved, motion carried.
8. **ACDC Activity** – Janis Rountree presented her activity report for March.
 - a. Highlighting outreach due to COVID-19. Business Impact Survey & processing Working WA Small Business grant applications.
9. **Adams Co Activity** – Stephen McFadden.
 - a. Email notification this afternoon that McCain Foods has halted construction on their expansion project, due to COVID-19. Deemed essential business by the Governor but the virus has impacted the project and temporarily shut down construction.
 - b. Substantial number of contacts to our office regarding employees looking for work and/or unemployment. Pandemic unemployment signed by Federal government and will start taking applications on April 18.
 - c. We're doing anything we can to help everyone contacting our office looking for resources. A lot of good things going on in our county and we're not celebrating that enough. Working with Timm Taff on a list of best practices to share via social media to celebrate the good things that are going on.
 - d. Facebook is our main social platform. Please look for our posts and like and share them to help us spread the word about things happening.
 - e. County Commissioners designated Public Information Officer. Handling all communication to the public and the press regarding County updates on COVID-19.

10. Community Updates

- a. **Othello** – no report
- b. **Ritzville** – Mike Schrag – nothing to report
- c. **Lind** – Paula Bell. Timm Taff came by and touched base with Lind businesses, gave suggestions for protection procedures. Kindra's has been closed. Lind Lions Club has cancelled Easter Egg Hunt.
- d. **Washtucna** – Lloyd Stoess. Operating Food Bank once a month, Washtucna, Benge, Hooper and Ralston. Works with 2nd Harvest Food Bank.
- e. **Adams County** – John Marshall. Thanks to elected, dept heads, health dept for work on virus and virus control. Stephen's new position of PIO has been discussed for some time and made sense to put into play. To have a site to boast Adams County about their accomplishments and for public to get in touch with individual departments. Hoping to make it a full-time position once things return to normal.
- f. **Port of Othello** – Deena. Bids for airport hanger are coming in. Chris is gone tonight.
- g. **Avista** – Ian Eccles. Thanks to Stephen & Janis for all the work they are doing. Avista is doing everything they can to work with small businesses to get their bills paid. No disconnects or late fees will occur during this crisis.

- h. **Columbia Basin Railroad** – no report.
- i. **Coulee Corridor** – Ken Caylor, nothing to report. Waiting to see what happens with the pandemic.
- j. **Ice Age Floods** – Lloyd Stoess. Suspended all activities until June.
- k. **BBCC** – Bryce Humphreys. Trying to navigate, all classes have moved to online. Workforce programs have created a challenge. Hoping to offer lab activities with social distancing later in the quarter if possible. All flights in the aviation program have been suspending. Working on nursing program, trying to organize learning for them. Trying to maintain business while meeting the needs of the students. Stephen McFadden. Board of Trustees has approved the hiring of a new president, Sara Thompson Tweedy. First woman president in the history of the college.

11. Discussion closed

12. David adjourned the meeting at 6:45 pm

Approved on May 11, 2020

Signed Paula Bell

Paula Bell, Secretary

Signed David Baumann

David Baumann, Chairman

Prepared by Janis Rountree

Janis Rountree, Manager